

## **Before & After School Care Attendant**

### **Explanation of schedules for each position:**

We currently have an opening for Before School Care Attendant from 7:30a-8:30a Monday-Friday and one-two After School Care Attendants, from 3:25p – 6p (sometimes wrapping up earlier, depending on pick up of students) Monday-Friday. One of these Attendants can be a high school student, while the other will need to be an adult with experience. We also have one opening for After School Care Attendant for Mondays and Thursdays 3:25p – 6p. The positions all start Monday, August 16<sup>th</sup>, 2010 and go through the last day of school.

### **Position Description:**

Under supervision of the Before and After School Care (BASC) supervisor, the Attendant will perform a variety of instructional activities, assist in creating, organizing and directing a program and environment favorable to learning and personal growth for Traders Point Christian Academy students, and other related work as required. The Attendant will assist in implementing recreational and instructional activities for students and providing for the physical, emotional, and instructional needs of the students along with a safe, structured, and nurturing learning environment for each enrolled student.

- Provide direct supervision of young children, knowing needs and keeping a close eye on their activities and location. Supervise students grades 5 through High School in a study hall-like atmosphere
- Move throughout Before and After School Care area or around playground (when weather permits) to effectively interact with children
- Interact with students in both a group and one-on-one basis verbally and physically to provide a safe and supportive environment
- Prepare and clean up daily activities, games and arts/craft projects, encouraging students' participation in activities and clean up
- Assist with homework and other school projects the students may have
- Encourage and lead by example the mission and core values of Traders Point Christian Academy

Interested applicants should complete an application and submit it, along with a resume, to Jenny Schmoyer, Human Resources Manager, [jschmoyer@tpcs.org](mailto:jschmoyer@tpcs.org).