

# TPCA BOARD OF DIRECTORS

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## **Board Minutes, Open Session – August 26, 2010**

### Board Members Present:

Dan Brownlee, Howard Brammer, Tracy Dull, Doug Felton, Tim George, Charlie Grandy, Lela Mixon, Tony Pancake, Lars Rascoe, John Shubat, and Kerry Walker

### Ex-Officio Members Present:

Dave Gatman, Toni Kanzler, William Lance, Shane Schaffer and Tammy Veselsky

### Minutes:

Call to Order: The meeting was called to order by the Chairman, Tim George, at 6:20 p.m. with a quorum present.

- A. Welcome: Tim reviewed the agenda items. There were a few guests in attendance.
- B. Howard opened the meeting with a devotion, using TPCA as an acronym for four principles that should guide board members in their service to the Academy:  
*Touch* – we should stay involved, touching teachers and students by our service and setting an example to influence young lives and set the culture for the school.  
*Persist* – we should remain steadfast in our mission, and in our efforts with donors and others, be willing to take on uncomfortable tasks, pray daily and keep our eyes on Jesus.  
*Care* – we must care for the school by giving (reflecting our heart) and supporting the activities of our students and faculty.  
*Applaud* – we must recognize and encourage staff, faculty and students, be generous with our praise – use Barnabas as our example  
Tim led the Board in prayer.
- C. Presentation of New Board Members: (6:34) Tracy introduced our three new board members: Lela Mixon, Tony Pancake and Lars Rascoe. She explained the selection process and noted the importance of the spiritual qualifications for board members discussed in *Serving God on the Christian School Board*. Kerry also introduced Shane, attending his first board meeting. The board welcomed these individuals and expressed appreciation for their willingness to serve the Academy.
- D. Discussion of Plan for Orientation: (6:50) Tim led a brief discussion of the proposed agenda for a special Board orientation meeting, tentatively scheduled for September 9, 2010, from 5:00 to 9:00 at TPCA. The Orientation will primarily focus on the Governance Policy.
- E. Academic Staff Report: (6:56) Board members asked questions about the written staff report. Some of the items discussed included: EC: Staff turnover and exit interviews; EL: Volunteers and work on the playground; SS: goals for the year, extra-curricular activities and emphasizing Christian principles in all areas.
- F. External Relations Staff Report: (7:12) Toni updated the Board on recent enrollment activity for 2010-11. Current enrollment stands at 545 compared to budgeted enrollment of 556. However, enrollment exceeded expectations in the secondary area and tuition income is expected to exceed the budgeted amount. Other items discussed included: Two new committees forming (Marketing and Retention; new and departing families will be asked to complete a survey; to date, tuition assistance is below budget; we have enrolled five international students; we are offering part-time curriculum for home schooled students.

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- G. Finance Committee Report: (7:27) Dan discussed the year-end income statement. The refinancing of the Academy's debt for the building has been completed. The Board expressed appreciation to TPCC for guaranteeing the new loan. The line of credit, which has been paid off, may need to be tapped to pay some of the closing costs.
- H. Board minutes: (7:37) Tracy moved and Howard seconded that the minutes from the June 17, 2010, Open Session be approved as presented. The motion passed.
- I. Visitor Comments: (7:39) The Board heard comments from visitors on non-agenda items. Subjects included:
- A volunteer with experience in grant writing has offered to provide assistance to the Academy's grant application efforts.
  - The Board welcomed and thanked the PTF President for the coming year, Heather Quilhot.
  - One focus of our secondary school is to ensure our students are prepared for college when they graduate.

Note: Prayer requests and praises have been moved to the beginning of the Executive Session.

Adjournment: The Open Session of the board meeting was adjourned at 7:45 p.m.

Respectfully submitted,  
John Shubat, Secretary